

Manitoba Crafts Museum and Library
Annual General Meeting Minutes
Saturday, March 19, 2022 at 10:00 am
Held via Zoom

Present: Andrea Reichert, Ginny Toni, Leona Herzog, Cynthia Boehm, Judith Huebner, Rob Shaw, Marieke Gruwel, Sabrina Janke, Kelsey Smith, Emma Hill Keyron, Brad Wolfe, Amanda Harding, Patty Sauder, Heather Meiklejohn, Suzanne Sulkers, Stephanie Cooper, Nancy Anderson, and Maureen Lyons.

Proxy: Janet Napier

1. **Welcome and Introductions:** Welcome from Co-President Leona Herzog followed by Board introductions. Andrea Reichert notified attendees that quorum has not been met, therefore a motion is required to create a Committee of the Whole. The Committee of the Whole can pass items at the meeting. Documents will then be circulated to the membership to obtain e-votes. Motion to create a Committee of the Whole: Andrea, seconded by Ginny Toni. Carried.
2. **Approval of Agenda:** Motion to approve the agenda: Judith Huebner, seconded by Rob Shaw. Carried.
3. **Approval of Minutes of 2021 Annual General Meeting:** Motion to approve the minutes of the 2021 Annual General Meeting: Patty Sauder, seconded by Cynthia Boehm. Carried.
4. **Waiver of Auditor for 2022:** Andrea Reichert and Kelsey Smith (Treasurer) advised that, because MCML has a small enough budget, an auditor is not required for 2022. Motion to waive the auditor for 2022: Kelsey, seconded by Amanda Harding. Carried.
5. **Financial Report**
 - a. **Approval of 2021 Financial Report:** Kelsey Smith presented on MCML's financial reports. Kelsey identified the COVID supports MCML received in 2021. A walkthrough of the 2021 operating and project revenue and expenses followed. Motion to approve the 2021 financial report: Kelsey, seconded by Judith Huebner. Carried.
 - b. **Presentation of the 2022 Budget:** Kelsey Smith presented MCML's 2022 financial budget. Motion to approve the 2022 financial budget: Kelsey, seconded by Cynthia Boehm. Carried.
6. **Presentation and Approval of 2021 Annual Report:** Andrea Reichert presented some of the key highlights included in the 2021 Annual Report that was circulated to members. MCML had a lot of success in 2021 despite the circumstances. The museum was able to host a couple of exhibitions which were all accompanied by a video presentation.

Programming was limited but MCML still managed to host virtual programming, including blogs, videos, a book launch, and talks (including a partnership with Seven Oaks Museum). Over 2,000 online visitors were logged (this is a conservative count). There were a few donations to the collection and library. The Heritage Fund continues to grow. Many MCML projects were focused on the collection and digital programming. Andrea highlighted some of the key projects undertaken this year which were all very successful. The MCML Board started strategic planning, which will continue into 2022. Andrea acknowledged MCML funders, volunteers, and staff. Goals for 2022 were discussed. Leona Herzog thanked Andrea and the MCML staff for all their hard work in 2021. Motion to approve the 2021 annual report: Sabrina Janke, seconded by Rob Shaw. Carried.

7. **Election of Directors:** Andrea Reichert went through where all the board members are at in their terms. Kelsey Smith is in the 1st year of her 1st term and Rob Shaw is in the 1st year of his 2nd term, both will be continuing. Leona Herzog is ending her term as Co-President and will stay on until June 2022. Ginny Toni's term as Co-President is ending, she is leaving the board but staying as the Past-President for one year. Sabrina Janke, Judith Huebner, Cynthia Boehm, and Marieke Gruwel are all in the 2nd year of their 1st terms and will be continuing. Judith and Marieke will be taking over the presidency, either as Co-Presidents or Judith as President and Marieke as Vice-President. The structure will be determined at the next Board Meeting. A new secretary will also be determined at the next Board Meeting. Brad Wolfe and Emma Hill Kepron will be joining the board. Motion to have Cynthia, Marieke, Judith, Sabrina, Brad, and Emma sit on the MCML Board of Directors: Patty Sauder, seconded by Leona. Andrea Reichert made three calls to the floor for nominations: none. The individuals listed above are elected and the motion carried.
8. **Issues to Discuss:**
 - a. **Future Planning – Covid-19 considerations and beyond:** Andrea Reichert presented MCML's situation two years into the pandemic. MCML has not fared too badly, but programming has taken the biggest hit. There have been positives, such as increasing digital programming and accessibility, as well as being more flexible. MCML does not have the resources to plan programming and cancel it and therefore needs to wait and see how things go. Andrea is hopeful that the museum will be able to host a couple of workshops in summer 2022 as part of the exhibition Collections Agency. Andrea discussed the main goals determined in the strategic planning which will be carried out in the next couple of years. More information on the outcomes of the strategic planning will be sent to the membership in the coming weeks.
 - b. **Heritage Trust Fund:** Andrea reported on the status of the fund with the Winnipeg Foundation, which has grown this past year. MCML received a bequest from Delza Longman, which will total roughly \$30,000-35,000. The museum received the first payment in 2021, which all went into the Heritage Fund. Andrea provided remarks on Delza's generosity and contributions. MCML is still

seeking donations to the fund but is expecting to achieve their goal of having \$75,000 in the fund this year. Building this fund helps MCML work towards one of the goals of the strategic plan—financial security—as it will go on to provide roughly \$3,000-4,000 a year of operational funding for the museum. MCML has three funds with the Winnipeg Foundation.

- c. **Member Concerns:** No member concerns are brought forward. Leona Herzog takes this time to express her thanks to Co-President Ginny Toni, Andrea Reichert, and Board Members. Ginny echoed Leona’s thanks.
9. **Adjournment:** Motion to adjourn at 10:52 am: Sabrina Janke, seconded by Kelsey Smith.